



## Pay Code Guide

In compliance with Connecticut Substitute House Bill 5003, Section 38, CSC has established this Pay Code Guide to provide employees with clear and accessible information regarding overtime calculations, pay differentials, and other commonly used pay codes. This guide is posted on the Company website as required by law and is intended to promote transparency, improve understanding of payroll practices, and provide employees with resources for addressing questions or concerns regarding their pay.

Employees are encouraged to contact Human Resources with any questions regarding their compensation, pay codes, or payroll calculations.

| ADP Code        | Description                            |
|-----------------|----------------------------------------|
| ADD'L ERNS      | Additional Earnings                    |
| ADJUST DT       | Additional Double-Time Adjustment      |
| ADJUST OT       | Additional Overtime Adjustment         |
| Double-Time     | Double-Time                            |
| HOLIDAY         | Holiday                                |
| Premium Pay     | Premium                                |
| PRIOR DBL       | Prior Double-Time                      |
| PRIOR OT        | Prior Overtime                         |
| Retroactive     | Retroactive                            |
| Shift2          | Shift 2 Differential                   |
| ShiftDiffWash   | Washington Shift Differential          |
| ShiftDiffWashOT | Washington Shift Differential Overtime |

*Note: Eligibility for these pay codes and the method of calculation are determined by company policy, applicable wage and hour laws, and the employee's work assignment.*